

City of Gaithersburg · 31 South Summit Avenue · Gaithersburg, Maryland 20877

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RENTAL HOUSING LICENSE APPLICATION

SINGLE FAMILY DWELLING OR CONDOMINIUM

All information must be complete to initiate processing of application

SUBJECT PROPERTY

Street Address _____ Unit No. _____

Year Built _____ *If structure was built prior to 1950, please complete last section.*

PROPERTY OWNER

Name _____

Street Address _____

City _____ State _____ Zip Code _____

Telephone Numbers: Work _____ Cell _____ E-mail Address _____

PROPERTY MANAGER Information should only be provided if an agent will represent the owner as the property manager. All information will be provided to the agent if this section is completed.

Business Name _____

Primary Contact _____

Street Address _____

City _____ State _____ Zip Code _____

Telephone Numbers: Work _____ Cell _____ E-mail Address _____

TENANT INFORMATION

Name _____

Telephone Numbers: Work _____ Cell _____ E-mail Address _____

Number of Occupants _____ Monthly Rent _____

_____ Initial Here if Tenant is Allowed to Change Inspection Date/Time. *(Owner/Agent could be subject to re-inspection fees if tenant fails to keep the appointment).*

PROPERTIES BUILT PRIOR TO 1950 *(check all that apply)*

- Property is Registered with Maryland Department of the Environment (MDE)
- Property Registration with MDE is Current (please provide MDE Tracking No.) _____
- *A Person "at Risk" Resides Here *(a child under age 6, or a pregnant woman)* *Must include Statement of Compliance
- Current Tenant Moved in After 2/24/1996 (please provide Lead Inspection Certificate) _____